



**Minutes of the City of Unley
Council Meeting
Monday, 24 March 2025, 7:00 PM
Council Chambers
181 Unley Road Unley**

PRESENT

<i>Presiding Member</i>	<i>Mayor</i>	M Hewitson
	<i>Deputy Mayor</i>	J Gaffey
<i>Councillors</i>	M Broniecki	J Bonham
	C Crabbe	L Doyle
	S Finos	D Palmer
	M Rabbitt	T Roach
	R Rogers	J Russo

OFFICERS PRESENT

Chief Executive Officer, Peter Tsokas PSM
General Manager Assets & Sustainability, Claude Malak
General Manager City Shaping, Ben Willsmore
General Manager Community & Organisational Development, Bev O'Brien
Manager Governance, Risk & Strategy, Natasha Jones
Manager Economic Development & Strategic Projects, Donna Griffiths
Manager Climate & Sustainability, Maria Zotti
Manager City Assets, Aaron Wood
Finance Business Partner, Eddie Peters
Strategic Finance Projects Lead, Max Murawsky
Transport Engineer, Jacob Avery
Principal Governance & Policy Officer, Danielle Edwards

ACKNOWLEDGEMENT

The Presiding Member opened the meeting with the Kaurna Acknowledgement.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Members stood in silence in memory of those who had made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

WELCOME

The Presiding Member welcomed Members of the Council, Senior Staff, Media and members of the gallery to the 24 March 2025, meeting of the Unley City Council.

1. ADMINISTRATIVE MATTERS

1.1 APOLOGIES

Councillor P Hughes

1.2 LEAVE OF ABSENCE

Nil

1.3 CONFLICT OF INTEREST

Councillor S Finos declared a material conflict of interest in Item 3.2, *Minutes of BEDAC*, specifically BEDAC item 2.5 due to the Unley Road Association having previously engaged Finos Event Management to co-ordinate their major event, noting the contract was terminated on 17 March 2025. Councillor S Finos indicated that he would not participate in the item.

1.4 MINUTES

ITEM 1.4.1

MINUTES OF THE ORDINARY COUNCIL MEETING HELD MONDAY, 24 FEBRUARY 2025

MOVED Councillor J Bonham

SECONDED Councillor S Finos

That:

1. The minutes of the Ordinary Council held on Monday, 24 February 2025 be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

Resolution No. C1513/25

1.5 DEFERRED / ADJORNED ITEMS

Nil

2. PETITIONS/DEPUTATIONS

ITEM 2.1

DEPUTATION

1. Nannette Smibert, Unley
Re: Parking on Palmerston Road, Unley

ITEM 2.2

PETITION RE: PARKING ON PALMERSTON ROAD, UNLEY

PRINCIPAL PETITIONER: KIRSTY RODERICK

NUMBER OF SIGNATORIES: 49

NATURE OF PETITION: Parking on Palmerston Road, Unley

MOVED Councillor J Russo

SECONDED Councillor S Finos

That:

1. The petition be received.
2. The Council supports the proposed parking proposal on Palmerston Road, between Greenhill Road and Young Street for installation, as set out in Attachment 2.
3. The Administration will undertake community notification of the planned parking changes three to four weeks prior to implementation.
4. The Principal Petitioner be advised of the outcome.

CARRIED UNANIMOUSLY

Resolution No. C1514/25

Councillor Crabbe left the Chambers at 7:13pm.

Councillor Crabbe returned to the Chambers at 7:15pm.

3. REPORTS OF COMMITTEES

ITEM 3.1

MINUTES OF AUDIT AND RISK COMMITTEE

MOVED Councillor J Gaffey

SECONDED Councillor J Bonham

That:

1. The minutes of the Audit and Risk Committee meeting held on Tuesday 04 March 2025, be received and the following recommendations contained therein be adopted by Council:

(a) Item 2.1 - 2025 External Audit Plan

This report provides the Audit and Risk Committee with the proposed External Audit Plan by Council's External Auditors, Bentleys, for the 2024-25 financial audit.

MOVED J Gaffey

SECONDED J Bonham

That:

1. The report titled "2025 External Audit Plan" be received.
2. The 2025 Audit Plan presented by Bentleys, Council's External Auditors, be noted.

CARRIED

Resolution No. AC0032/25

(b) Item 2.2 - Long-Term Financial Plan 2025-35 Update

This report provides an update on the preparation of the Draft 2025-26 to 2034-35 Long-Term Financial Plan, including an update on the forecast economic indicators and other proposed changes to the Draft LTFP presented to the Audit and Risk Committee in November 2024.

MOVED P Lee

SECONDED J Gaffey

That:

1. The report titled "Long-Term Financial Plan 2025-35 Update" be received.

CARRIED

Resolution No. AC0033/25

(c) Item 2.3 - Quarterly Strategic Risk Register Review (March 2025)

This report informs the Audit and Risk Committee of updates to the Strategic Risk Register following the quarterly review of strategic risks by the Executive Leadership Team.

MOVED J Gaffey

SECONDED J Bonham

That:

1. The report titled "Quarterly Strategic Risk Register Review (March 2025) be received.

CARRIED

Resolution No. AC0034/25

(d) Item 2.4 - Quarterly Internal Audit Report (March 2025)

This report provides an update on the progress of the Internal Audit Plan for the quarter December 2024 to February 2025. It also presents an internal audit universe to inform future planning of the 3 Year Rolling Internal Audit Plan.

MOVED A Martin
SECONDED P Lee

That:

1. The report titled “Quarterly Internal Audit Report (March 2025)” be received.

CARRIED

Resolution No. AC0035/25

(e) Item 2.5 - Open Audit Actions

The purpose of this paper is to provide an update on open audit action both Internal and External Audit

MOVED P Lee
SECONDED J Gaffey

That:

1. The report titled “Open Audit Actions” be received.

CARRIED

Resolution No. AC0036/25

(f) Item 2.6 - Update to the 2025 Audit Committee Workplan

This report provides an update to the 2025 Audit and Risk Committee Workplan (the Workplan).

MOVED J Bonham
SECONDED P Lee

That:

1. The report titled “Update to the 2025 Audit Committee Workplan” be received.

CARRIED

Resolution No. AC0037/25

- (g) Item 2.7 - Report summarising the activities of the Audit and Risk Committee

This report summarises the work of the Audit and Risk Committee during the period preceding the meeting and the outcomes of the meeting held on 4 March 2025.

MOVED J Gaffey
SECONDED P Lee

That:

1. The report titled "The Activities of the Audit and Risk Committee" be received.

CARRIED

Resolution No. AC0038/25

CARRIED UNANIMOUSLY

Resolution No. C1515/25

Councillor Finos left the Chambers at 7:18pm.

ITEM 3.2

MINUTES OF BUSINESS AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

MOVED Councillor D Palmer
SECONDED Councillor R Rogers

That:

1. The minutes of the Business and Economic Development Advisory Committee meeting held on Thursday 27 February 2025, be received and the following recommendations contained therein be adopted by Council:

- (a) Item 2.1 - Presiding Member Report - Year Two

BEDAC recommends to Council that:

1. The report be received.

Resolution No. BEDC0001/25

- (b) Item 2.2 - Business Mix and Escape Spend Report

BEDAC recommends to Council that:

1. The report be received.

Resolution No. BEDC0002/25

(c) Item 2.3 - Annual Vacancy Rate

BEDAC recommends to Council that:

1. The report be received.

Resolution No. BEDC0003/25

(d) Item 2.4 - Business Association - Mid Year Report

BEDAC recommends to Council that:

1. The report be received.

Resolution No. BEDC0004/25

(e) Item 2.5 - Business Association Budget Request for 2025/26 FY

BEDAC recommends to Council that:

1. The report be received.
2. Council considers as part of the 2025-26 Draft Annual Business Plan process, the requests from the four Business Associations to raise a separate rate for the purposes of marketing and minor infrastructure improvements as follows:

King William Road \$169,145

Unley Road Association \$146,440

Goodwood Road \$64,297

Fullarton Road \$16,500

2. Council considers as part of the 2025-26 Draft Annual Business Plan process, the provision of \$40,000 towards event sponsorship to Business Precincts for the purpose of an activation that stimulates the visitor economy.

Resolution No. BEDC0005/25

(f) Item 2.6 - Council's Economic Strategic Direction

BEDAC recommends to Council that:

1. The report be received.

Resolution No. BEDC0006/25

(g) Item 2.7 - The Future of Business Precincts

BEDAC recommends to Council that:

1. The report be received.
2. The Administration develops a 10-year plan using the Framework, with appropriate first order costings and resources, to be presented to Council for its consideration.

Resolution No. BEDC0007/25

CARRIED UNANIMOUSLY

Resolution No. C1516/25

Councillor Finos returned to the Chambers at 7:26pm.

4. REPORTS OF OFFICERS

ITEM 4.1

BEDAC PRESIDING MEMBER REPORT - YEAR TWO

BEDAC Presiding Member, Arman Abrahamzadeh, presented his report.

MOVED Councillor D Palmer
SECONDED Councillor J Gaffey

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C1517/25

SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member with approval of two-thirds of the members present suspended meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013 at 7:34pm to facilitate an informal discussion of the matter.

The period of suspension came to an end at 7:34pm and formal meeting procedures resumed.

ITEM 4.2

UNLEY BUSINESS AWARDS - ELECTED MEMBER REPRESENTATION ON JUDGING PANEL

MOVED Councillor R Rogers
SECONDED Councillor D Palmer

That:

1. The report be received.
2. Councillor L Doyle be appointed to the judging panel of the 2025 City of Unley Business Awards.

CARRIED UNANIMOUSLY

Resolution No. C1518/25

ITEM 4.3
ESCOSA LOCAL GOVERNMENT ADVICE FINDINGS
MOVED Councillor M Broniecki

Councillor Broniecki requested leave of the meeting to speak for a further 3 minutes, and leave of the meeting was granted.

SECONDED Councillor J Gaffey

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C1519/25

ITEM 4.4
CONSERVATION GRANTS 2024/25
MOVED Councillor J Bonham
SECONDED Councillor M Rabbitt

That:

1. The report be received.
2. The following Conservation Grants be funded from the 2024/25 allocated budget, for a total amount of \$5,363.00 as follows:
 - \$773 for maintenance pruning at 25 Byron Road, Black Forest
 - \$573 for maintenance pruning at 10 Bloomsbury Street, Goodwood
 - \$1040 for maintenance pruning at 5 Nelson Street, Fullarton
 - \$1012 for maintenance pruning at 14 Riverdale Road, Myrtle Bank
 - \$1,965 for maintenance pruning at 216A Cross Road, Unley Park

CARRIED UNANIMOUSLY

Resolution No. C1520/25

ITEM 4.5

**CITY OF UNLEY CORPORATE GREENHOUSE GAS INVENTORY FY23-24
REPORT**

MOVED Councillor J Bonham

SECONDED Councillor L Doyle

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C1521/25

ITEM 4.6

ROAD CLOSURE PROCESS – 10 ROBERTS STREET, UNLEY

MOVED Councillor J Russo

SECONDED Councillor R Rogers

That:

1. The report be received.
2. Council Administration commences the road closing process in accordance with the *Roads (Opening and Closing) Act 1991* for the subject parcel of public road located at 10 Roberts Street, Unley.
3. Following the public notice period regarding the parcel of public road located at 10 Roberts Street, Unley, a report be provided to Council advising of any objections and/or recommendations to proceed with the road closure.

CARRIED UNANIMOUSLY

Resolution No. C1522/25

ITEM 4.7

COUNCIL ACTION RECORDS

MOVED Councillor R Rogers

SECONDED Councillor M Broniecki

That:

1. The report be noted.

CARRIED UNANIMOUSLY

Resolution No. C1523/25

4. MOTIONS AND QUESTIONS

4.1 MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

4.2 MOTIONS WITHOUT NOTICE

Nil

4.3 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

ITEM 5.3.1

QUESTIONS ON NOTICE FROM COUNCILLOR M BRONIECKI RE: TREE CANOPY RELATED ACTIVITIES

The following Questions on Notice have been received from Councillor M Broniecki and the answers are provided:

QUESTIONS

Regarding Council's total tree canopy related activities, for each of the 2022-23, 2023-24 and 2024-25 financial years:

1. What was Council's total budget allocation?
2. What was the total number of Council employees and contractors used?
3. What is the estimated total number of hours worked by Council employees and contractors?
4. Has Council increased the allocation of its annual operating budgets to maintain trees as a result of the annual additional tree plantings which have been undertaken?

ANSWERS

1. What was Council's total budget allocation?

Council's tree canopy activities encompass tree pruning, tree removal, tree planting, tree watering and tree general maintenance.

Council's total budget allocations for its tree canopy activities for the said three financial years are summarised as follows:

- 2022-23 FY - \$1,479,692
- 2023-24 FY - \$1,662,336
- 2024-25 FY - \$1,770,957

The above figures include Council staff and contractor costs.

2. **What was the total number of Council employees and contractors used?**

The total number of contractors used (i.e. number of companies) to provide a service in any given financial year can be provided. However, the number of actual individual staff used by each contractor to deliver the services is not a record that is kept by Council.

Council's total number of employees and contractors used is summarised as follows:

- 2022-23 FY - Council staff (10) | Council contractors (4)
- 2023-24 FY - Council staff (11) | Council contractors (4)
- 2024-25 FY - Council staff (11) | Council contractors (5)

3. **What is the estimated total number of hours worked by Council employees and contractors?**

The estimated total number of hours worked by Council employees and contractors is as follows:

- 2022-23 FY - 20,064 hours
- 2023-24 FY - 21,736 hours
- 2024-25 FY - 15,884 hours (as at the end of February 2025)

4. **Has Council increased the allocation of its annual operating budgets to maintain trees as a result of the annual additional tree plantings which have been undertaken?**

Council allocates funding in its Annual Business Plan & Budget for delivering its Accelerated Tree Planting Program (i.e. 440 additional new trees which are planted annually in accordance with its Tree Strategy increased canopy target).

In developing the annual budget, the Administration considers known additional costs such as CPI, contractor costs, material costs, etc. However, there have been no additional costs factored into Council's annual budgets for maintaining trees that are planted under the Accelerated Tree Planting Program.

In July 2025, the Administration will commence the undertaking of a review of Council's current resources (i.e. staff, equipment, plant and finances) which are used to deliver tree maintenance services. The review will be undertaken to determine what (if any) increases in resources Council needs to make, to ensure the sustainable and ongoing maintenance and care of the additional trees which have and continue to be planted under the Accelerated Tree Planting Program.

The review will be undertaken in consultation with Elected Members and may require formal decisions be made by Council depending on what (if any) changes are recommended to be made to increase current resources, following the conclusion of the review.

4.4 QUESTIONS WITHOUT NOTICE

Nil

5. MEMBER'S COMMUNICATION

5.1 MAYORS REPORT

ITEM 6.1.1

MAYOR'S REPORT FOR MONTH OF MARCH 2025

MOVED Councillor C Crabbe

SECONDED Councillor D Palmer

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C1524/25

5.2 DEPUTY MAYORS REPORT

ITEM 6.2.1

DEPUTY MAYOR'S REPORT FOR MONTH OF MARCH 2025

MOVED Councillor D Palmer

SECONDED Councillor L Doyle

That:

1. The report be received.

CARRIED UNANIMOUSLY

Resolution No. C1525/25

5.3 ELECTED MEMBERS REPORTS

ITEM 6.3.1

REPORTS OF MEMBERS FOR MONTH OF MARCH 2025

Council to note attached reports from Members:

1. Councillor M Broniecki

5.4 CORRESPONDENCE

ITEM 6.4.1

CORRESPONDENCE

The correspondence from:

- Louise Miller-Frost MP, Federal Member for Boothby – Re. Heavy Freight on Cross Road.

be noted.

6. CONFIDENTIAL ITEMS

Nil

NEXT MEETING

Monday 28 April 2025 - 7:00 PM

CLOSURE

The Presiding Member closed the meeting at 8:01pm.

.....
PRESIDING MEMBER