

FULLARTON PARK COMMUNITY CENTRE

School Holiday Program TERMS AND CONDITIONS

Please read this information prior to registering your child for any workshops



RECREATIONAL WORKSHOPS April, July & October School Holidays for children

These workshops provide an opportunity for children to try something different, learn new skills, do something they love, make new friends and play together. Workshops are tailored to match the specific age ranges listed. Children are ably assisted by a professional workshop tutor and volunteers. We encourage parents to leave children to enjoy the workshop by themselves. Some parents enjoy using this time for a coffee break. Please speak to FPCC staff in advance if there is a requirement for you to stay with your child during the workshop.

HOW TO BOOK

BOOKINGS ESSENTIAL - as workshops places limited

- 1) **PHONE 8372 5180 to check availability**
- 2) **BOOK over phone** (child's name and *age required)
- 3) **PAYMENT** is required within 48 hours of booking to secure workshop places.

We recommend booking early as places are allocated on a first in, first served basis.

NB bookings may lapse and be offered to someone else, if:

- A) workshop fees are not paid within the required time;
- B) we are unable to contact you to follow up payment.

CHILDREN

- WEAR comfortable clothing and sunscreen as there may be some outdoor play.
- ***AGE LIMITS are not negotiable.** Children must have reached the stated age by their last birthday before the workshop date. Underage children will not be allowed to participate in workshops under any circumstances.

PARENTS

- Accompany child to FPCC Reception and remain with child until Tutor is ready to start.
- Sign child into and out of every workshop.
- Please check start and finish times prior to workshop.
- Pick up child on time or late fee will apply.
- No photographs or filming unless permission is sought.
- If parents remain in attendance at a workshop they must not be accompanied by any unregistered (or underage) children.
- Talent Release forms will be made available to parents if any City of Unley photo opportunities are requested.

PAYMENT METHODS

Please note the applicable fee listed for each workshop. Payment can be made via:

- * Cash
- * EFTPOS
- * Direct Deposit - please contact FPCC to discuss making payment via this method

REGISTRATION FORMS

A separate registration form is required for each child before the start of the workshop. Early submission of registration forms is preferred to simplify this process.

MEDICAL CONDITIONS

We need to be made aware of any potential health issues that may arise during a workshop. Please complete the Medical Information section on the Registration Form. If a Medical Consent form is also required, please request a copy of this form from FPCC staff.

WORKSHOPS

- All workshops are held onsite at FPCC.
- Content may differ slightly to advertisement under certain circumstances.
- If a workshop is cancelled due to a) minimum numbers not being reached, or b) FPCC being required to cancel the workshop, then workshop fees will be refunded; otherwise no refunds are available.
- Unwell children should not attend workshops due to OHS&W requirements.
- We encourage your child(ren) to bring their own labeled drink bottle.

Please carefully print all details on this form

REGISTRATION FORM

CHILD'S DETAILS (one child per form only)

First Name: _____ Last Name: _____ *Date of birth: ____ / ____ / ____

Address: _____ *Age: _____

Suburb: _____ Postcode: _____

MEDICAL INFORMATION

- Does your child suffer from any allergies or medical conditions **NO / YES** (if yes, please state below)
- Does your child require an EpiPen, Asthma Inhaler or any other medication **NO/ if YES** attach medical consent form

PARENT / GUARDIAN

I understand and agree to the following statements:

- I have read the **School Holiday Program Terms & Conditions for Fullarton Park Community Centre**;
- My child's age has been correctly listed and my child is within the required age group for the workshops selected;
- The City of Unley and all staff of Fullarton Park Community Centre, whether paid or voluntary, shall be exempt from all liability including any loss, injury or damage sustained by my child while participating in the program;
- I give consent for medical assistance, including that of calling an ambulance for my child without notice to myself, should this be deemed necessary in an emergency, and I agree that I will meet the costs of any such assistance;
- I will sign my child into and out of workshops; I will note the start and finish times of the workshop; I will deliver and collect my child on time; I understand that child-minding fees will apply for late collection of my child.

Parent Name: _____ Parent Signature: _____ Date: ____ / ____ / ____

Phone: _____ Email: _____

I would like to receive promotional information about other activities happening at Fullarton Park Community Centre

EMERGENCY CONTACT PERSON (alternative person in case we are unable to reach you)

Name: _____ Phone: _____

✓	WORKSHOP NAME	AGE RANGE	DATE	START & FINISH	FEE
<input type="checkbox"/>	Studio Paint –Cheeky Monkey	5-16	Tuesday 9 July	10am-12pm	\$10
<input type="checkbox"/>	Studio Paint—Cheeky Monkey	5-16	Tuesday 9 July	1—3pm	\$10
<input type="checkbox"/>	Pottery—Terracotta Animals	5-16	Wednesday 10 July	10am-12pm	\$10
<input type="checkbox"/>	Pottery—Terracotta Animals	5-16	Wednesday 10 July	1-3pm	\$10
<input type="checkbox"/>	Pottery– Textured Plate+Egg Cup	5-16	Thursday 11 July	10am-12pm	\$10
<input type="checkbox"/>	Pottery– Textured Plate+Egg Cup	5-16	Thursday 11 July	1-3pm	\$10
<input type="checkbox"/>	Zumba Disco Party	5-16	Tuesday 16 July	10am—12pm	\$10
<input type="checkbox"/>	Circus Skills	5-16	Wednesday 17 July	10am—12pm	\$10
<input type="checkbox"/>	DIY Fidget Toys	5-16	Wednesday 17 July	1-3pm	\$10

Payment Receipt Number #

TOTAL DUE: \$