



**Minutes of the City of Unley
Audit Committee Meeting**

Tuesday, 30 April 2019, 6.30pm

181 Unley Road, Unley

PRESENT

| | | |
|----------------------------|--------------------|----------------|
| <i>Presiding Member</i> | Mr John Rawson | |
| <i>Independent Members</i> | Mr E Parker | Mr S Tu |
| <i>Councillors</i> | Cr K Anastassiadis | Cr M Broniecki |

OFFICERS PRESENT

General Manager Business Support and Improvement, Ms N Tinning
Executive Manager Office of the CEO, Ms T Norman
Manager Finance and Procurement, Mrs T Romano
People and Culture Administrator, Mrs L Blyth

WELCOME

The meeting commenced at 6.31 pm

The Presiding Member welcomed Committee Members, Observers and Staff to the meeting.

APOLOGIES

Nil

ITEM 102

CONFLICT OF INTEREST

Nil

ITEM 103

CONFIRMATION OF MINUTES

MOVED Mr Sean Tu
SECONDED Mr Ed Parker

That:

1. The minutes of the Audit and Governance Committee Meeting held on 22 November 2018, as printed and circulated, be taken as read and signed as a correct record.

CARRIED

ITEM 104

PROCUREMENT SAVINGS REPORT

MOVED Cr Kay Anastassiadis
SECONDED Mr Sean Tu

That it be recommended to Council, that:

1. The report be received.

CARRIED UNANIMOUSLY

FURTHER MOTION: PROCUREMENT SAVINGS REPORT

MOVED Mr Sean Tu
SECONDED Mr Ed Parker

1. The Audit Committee be informed of new tenders and contracts which have resulted in overruns of more than \$50,000, in addition to savings and avoidances achieved of more than \$20,000.

CARRIED UNANIMOUSLY

ITEM 105

DRAFT 2019-20 ANNUAL BUSINESS PLAN AND BUDGET

MOVED Mr John Rawson
SECONDED Mr Ed Parker

That it be recommended to Council, that:

1. The report be received.
2. The Draft 2019-20 Annual Business Plan and Budget for Consultation, Attachment 1 be received.
3. Having considered the draft 2019-20 Annual Business Plan and Budget, the Audit Committee considers Council should have available at its Budget Workshop in June:
 - Updated Long Term Financial Plan or commentary on the March 2018 Long Term Financial Plan;
 - Explanation of the impact of deferring \$2.85M of works from drains, kerbs and roads
 - Suite of draft financial statements for year ending 30 June 2020
4. Independent Audit Committee members be notified of the Elected Member Budget Workshop session relating to the Budget process scheduled for 3 June 2019

CARRIED UNANIMOUSLY

ITEM 106

AUDIT COMMITTEE MEETING SCHEDULE - 2019

MOVED Cr Kay Anastassiadis
SECONDED Cr Monica Broniecki

That it be recommended to the Council, that:

1. The report be received.
2. The following meeting dates be endorsed for meetings of the Audit Committee during 2019:
 - Tuesday 2 July
 - Tuesday 29 October
 - Tuesday 10 December
3. The CEO be authorised to make changes to the endorsed meeting dates if required, following consultation with the Presiding Member of the Audit Committee.

CARRIED UNANIMOUSLY

CORRESPONDENCE

Nil

OTHER BUSINESS

MOVED Cr Monica Broniecki
SECONDED Cr Kay Anastassiadis

That it be recommended to the Council, that:

1. That Audit Committee Independent Members Mr John Rawson, Mr Ed Parker and Mr Sean Tu be thanked for their service and contributions to the Audit Committee and Council over the past four years

NEXT MEETING DATE

The next meeting will take place on 2 July 2019.
The Meeting closed at 8.10 pm

Items for next meeting:

- Audit Committee Workplan
- Public Interest Disclosure Update
- Briefing Paper: Asset/Depreciation movement
- Finance and Procurement Team resourcing update